

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

**Decision Sheet from the Meeting of the Cabinet held on
Tuesday, 27th June, 2023 at 6.00 pm in the Council Chamber, Town Hall,
Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor T Parish (Chair)
Councillors B Anota, Beales, M de Whalley, A Kemp, J Moriarty, C Morley, Ring
and S Squire

1 INTRODUCTIONS BY CABINET MEMBERS

Cabinet Members introduced themselves and their portfolios.

2 MINUTES

The Minutes of the meeting held on 18 April 2023 were noted as the membership of the Cabinet had changed.

3 URGENT BUSINESS

There was no urgent business.

4 DECLARATIONS OF INTEREST

There were no declarations of interest

5 CHAIR'S CORRESPONDENCE

There was no Chair's correspondence.

6 MEMBERS PRESENT UNDER STANDING ORDER 34

Councillors Blunt, Dickinson, and Sandell attended under standing order 34.

Councillors Bearshaw and Ryves (zoom) were in attendance

7 CALLED IN MATTERS

There were no matters called in.

8 FORWARD DECISIONS

The forward decision list was noted.

9 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

The Environment and Community Panel on 20 June 2023 made recommendations on the Local Authority Housing Fund item. They were considered with the item on the agenda.

Corporate Performance Panel on 21 June 2023 made recommendations in support of the Corporate Business Plan monitoring report. They were considered with the item on the agenda.

10 **LOCAL AUTHORITY HOUSING FUND ALLOCATIONS POLICY**

RESOLVED: That the approach set out in the report on the allocation of properties delivered via the Local Authority Housing Fund be endorsed.

Reason for Decision

To ensure that properties delivered via the Local Authority Housing Fund to deliver affordable housing in the borough will be allocated in accordance with the criteria of the fund and to those in the greatest housing need in a timely way.

11 **CORPORATE BUSINESS PLAN MONITORING (OCT 22 - MARCH 23)**

RESOLVED: That the final position on delivery against the Corporate Business Plan be noted.

Reason for Decision

To consider progress with the delivery of the Corporate Business Plan for the period 1 October 2022 – 31 March 2023

12 **SCHEME OF DELEGATION**

RECOMMENDED: 1) That the list of portfolio responsibilities be noted.

2) That the portfolio responsibility for ICT be changed to the Business Portfolio.

3) That a sentence be added in the explanatory notes for portfolio holder delegations: "That the Portfolio Holder for Finance must be consulted in transactions which will result in expenditure over £250,000."

4) That the amended Scheme of Delegation be approved as a change to the Constitution by Council.

5) That delegated authority be granted to the Monitoring Officer to amend the scheme of delegation should changes be made to the areas of responsibility of Cabinet Members.

Reason for Decision

To ensure the scheme of delegation is in line with the portfolio areas of responsibility, to permit changes in portfolio areas of responsibility to be reflected in the Scheme of Delegation, and to ensure the Portfolio for Finance is aware of large amounts of expenditure above budget.

13

CABINET APPOINTMENTS TO OUTSIDE BODIES

RESOLVED: 1) That the attached list of representatives appointed to serve in an Executive capacity on the outside bodies and partnerships requiring appointment be approved with the change to the Norfolk Coast Partnership nomination published to Squire and de Whalley (sub), and the Norfolk Police and Crime Panel pending confirmation from the County Council.

2) That the reporting arrangements be noted, as shown in section 3 of the report.

3) That all other appointments to Outside Bodies and Internal Drainage Boards be made at the Council meeting on 13th July 2023.

4) That delegated authority be granted to the Leader in consultation with the Democratic Services Manager to make any amendments to Cabinet Outside Body appointments.

Reason for decision

To ensure continued involvement in the community by the Council.

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APPOINTMENT TO CABINET BODIES

RESOLVED: 1) That officers be instructed to seek membership from Group Leaders for the Cabinet Committees and Task Groups for 2023/24. (the Members Major Project Group to include Portfolio Holder for Business not Development and Regeneration.)

2) That the Membership of the Joint Safety and Welfare Committee be confirmed as Councillors Joyce, Kemp and Parish and Joint Employee Committee for 2023/24 as Councillors Joyce, Parish, Ring, Rust and Squire.

3) That the Shareholder Committee be confirmed as Councillors Beales, Moriarty and Parish.

3) That in accordance with Standing Order 29.4, if any of the Task Groups are not appointed having regard to Political Balance that the Leaders of each Political Group be asked to agree that this rule be disapplied.

Reason for Decision

To allow the business of the Council to continue into 2023/24.

The meeting closed at 7.00 pm